

KEOSAUQUA CITY COUNCIL MEETING

March 10th, 2020 - 4:00 P.M.

Council met in Regular Session with the following Council members present: Carol Harlan, Twyla Peacock, Josh Cocherell, Gary Kingsbury and Larry Shipley. Others present: Carroll Michalek, Gary Lee, Jake Poling, Virgil Morris, Lynn Whaley, Jon Thornsberry, and Rusty Ebert

Mayor Hranicka called the meeting to order at 4:00 P.M.

The Public Hearing was opened to receive comments on the FY 2020 – 2021 proposed budget. No comments or questions were received.

Motion Harlan, seconded Shipley to approve the agenda. Motion carried 5-0.

Motion Cocherell, seconded Kingsbury to approve the minutes from the February 11th meeting. Motion carried 5-0.

Public Forum opened.

- Carroll Michalek from Engage Keosauqua requested that the Council consider leasing the Van Buren Telephone Company lots which are needed for the pocket park project on 1st Street. The lease would be for \$1 and the estimated insurance premium increase for general liability costs to the City would be \$100-\$200 per year. The Van Buren Telephone Company is currently working on a lease agreement for the Council to review.

Clerk's Report:

Work has been done to clean up past due accounts, collect bad debt through the Offset program, and explore additional avenues for collecting past due accounts.

Motion Kingsbury, seconded Shipley to approve Treasurer's Report. Motion carried 5-0.

Motion Shipley, seconded Cocherell to approve Bills for Payment. Motion carried 5-0.

Clerk Nichols has not received an update from ICAP on the insurance claim.

City Superintendent's Report: Motion Shipley, seconded Kingsbury to approve a building permit for a new dwelling/deck at 1001 2nd Street for Virgil Morris, pending an update to the permit to include a porch on the dwelling in order to meet minimum square footage requirements. Motion carried 5-0.

Superintendent Jake Poling presented the Council with a street repair proposal for this upcoming summer, highlighting the streets most in need of repair. The total cost of all street repairs presented totaled \$30,261.60. Motion Kingsbury, seconded Peacock to accept Poling's proposal. Motion carried 5-0. Poling also presented the Council, as information only, with a proposal to fix the fence surrounding the lagoons. Poling requested a Personnel Committee meeting to discuss updating job descriptions to fit current city maintenance staff structure and responsibilities.

Park & Rec Report: Jon Thornsberry reported that the playground at the Ferguson Sports Complex is installed but waiting for border and mulch. The first games at the complex are scheduled for the weekend of March 28th. The Little League games will start the beginning of April. Maintenance Staff Deitzman and Thornsberry have received necessary CEUs for their CPO certification and the pool will be up and going for lifeguard training by May 11th. The pool will open to the public Memorial Day weekend. The Park and Rec Committee presented to the Council a report that showed three separate possible options for handling the City mowing and management of the pool and complex. Motion Kingsbury, seconded Harlan to proceed with option number 1; hiring a pool and complex manager and to retain the mowing services within the City maintenance staff. Motion carried 5-0.

Resolutions/Ordinances for Approval Consideration:

- Motion Kingsbury, seconded Shipley to approve **Resolution 11-20 – FY21 Budget**. Motion carried 5-0.

- Motion Kingsbury, seconded Cocherell to table **Resolution 12-20 – Setting Time & Place for Public Hearing on 401 Market St Easement**. Motion carried 5-0.
- Motion Shipley, seconded Harlan to approve **Resolution 13-20 – Setting Public Hearing for Amendment of FY20 Budget**. Motion carried 5-0.
- Motion Cocherell, seconded Kingsbury to approve **Resolution 14-20 – Amendment to Personnel Policy Employee Compensatory Time**. Motion carried 5-0.

Old/Unfinished Business:

- Animal nuisance at 601 Dodge Street was discussed. City attorney is working on next steps. Continuance.
- Proceeding with drafting ordinance adopting International Residential Code was discussed. City waiting on information from attorney. Continuance.
- Animal nuisance at 203 Chestnut Street was discussed. Motion Cocherell, seconded Shipley to remove item from agenda. Motion carried 5-0.
- Superintendent Poling updated the council on the easement request by the owners of 401 Market Street, stating that the owners have extended the roofline of the garage beyond what was approved by the Council last meeting. Motion Kingsbury, seconded Cocherell to proceed with asking owner to remove additional extension of roof per violation of current easement. Motion carried 5-0.

New Business:

- Clerk Nichols reported that there will be no increase to the life insurance renewal for 2020.
- Motion Shipley, seconded Kingsbury to approve the Iowa DNR Cooperative Grant Agreement for the water trail project. Motion carried 5-0.
- Motion Cocherell, seconded Kingsbury to post notice requesting pricing for City waste disposal contract. Motion carried 5-0.
- Motion Shipley, seconded Kingsbury to approve J&M Fireworks Display Agreement. Motion carried 5-0.
- Clerk Nichols provided Council with the 2020 Wellmark insurance renewal information and additional health, dental and vision offerings through a 3rd party broker. Motion Cocherell, seconded Shipley to remain with Wellmark and accept the 2020 renewal. Motion carried 5-0.
- Motion Kingsbury, seconded Shipley to accept repair quotes on each City property area damaged by hail. Motion carried 5-0.
- Motion Cocherell, seconded Harlan to table the Ferguson Sports Complex rental agreement document approval to give Council additional time to review. Motion carried 5-0.
- Council discussed 28E agreement with Van Buren County Community High School. Tabled until next meeting to give Council additional time to review.
- Motion Harlan, seconded Peacock to approve Street Closing Request for Susan Wasko, for 1st Street (Cass to Dodge) on May 2nd, 2020. Motion carried 5-0.
- Motion Shipley, seconded Kingsbury to approve Street Closing Request for Fett Auction, for Van Buren and 5th Street on April 25th, 2020. Motion carried 5-0.
- RV parking on City lots was discussed. Clerk to obtain prohibited parking language from City attorney.
- Motion Peacock, seconded Kingsbury to proceed with reviewing a Van Buren Telephone lease agreement for pocket park project. Motion carried 5-0.
- Council agreed to change the next council meeting date from April 14th, 2020 to April 15th, 2020.

Motion Kingsbury, seconded Cocherell to adjourn at 6:42 PM.

Respectfully submitted,

Katie Nichols
City Clerk

Kevin Hranicka
Mayor